



# Business Strategies Professional Part Time

Christ In Youth  
2201 N. Main St.  
Joplin, MO 64801  
417.781.2273

**Purpose:** To assist with the efficiency and organization of the Business Strategy longitude, by researching and communicating with new locations for summer events. creating or helping to create efficient systems, and overseeing projects that work to that end.

**Missional Alignment:** This teammate will be an asset to the organization by helping CIY maximize our operational efficiencies. Events and locations of appropriate size help CIY use our resources wisely and maximize our financial and human capital. Effective use of CIY resources helps us reach more young people and has a great overall impact on the Kingdom.

**Reports to:** Director of Business Strategies

### Core Roles

1. Work with Director of Business strategies to identify parts of the country where additional capacity is needed for summer events.
2. Lead out in initial site research and communication with new venues.
3. Prepare reports on research findings to present to Director of Business Strategies for further review.
4. Oversee/Execute Business Strategies projects as assigned. These could range from historical price comparisons to building financial reporting dashboards.
5. Assist MOVE and MIX latitudes with venue communication as needed.

### Qualifications

1. Must be committed to the mission of Christ In Youth.
2. Excellent oral and written communication.
3. Must be a hard worker who works best while collaborating under pressure.
4. Experience in working in an office setting is preferred but not required.
5. Should be able to roll with changes, approach every day with a "Yes, And" mentality.
6. Ability to express kind persistence with potential stakeholders.
7. Ability to manage time, and work within deadlines.
8. Proficient with Office suite.
9. Must live in submission to CIY's Culture Statement (see Cultural Expectations).

### Time

1. 25-29 hours/week.
2. Flexible office hours, to be determined upon employment.
3. Available for meetings as needed during normal business hours.
4. Potential travel for site research, to be determined upon employment.

### Cultural Expectations

In order to honor Christ in our work and ministry culture, we commit ourselves to live by the values listed below. We unite in all of these things to amplify the call of Christ in a student's life to be a Kingdom worker. We will work together daily to cultivate a healthy environment, founded upon biblical standards from which creativity and excellence flow. By signing below, we agree to be held accountable to live by these standards.

1. I will set an example of TRUTH by being honest in word and deed.
2. I will carry a spirit of LOVE towards all staff, our families, the local church, and the people with whom I interact.
3. I will have the heart of a SERVANT to the CIY family, to my local church, and to the world around me.
4. I will promote UNITY and make every effort to live in peace with all people.
5. I will be a good STEWARD of people, time, finances, and resources.
6. I will reflect EXCELLENCE in my work ethic and seek to continually improve the efficiency and effectiveness of events, trips, and resources.
7. I will continually PRAY for my team, leaders, and endeavors.
8. I will contribute to an environment that is FUN and creative.
9. I will speak the truth in love and will maintain a POSITIVE ATTITUDE while dealing with difficult circumstances or people.

I recognize that by adhering to the above values, the decisions we make will positively impact **Christ's Kingdom**, **Student Ministry**, our **Programs**, our **Customers** and the organization of **Christ In Youth**.